



GODREJ AGROVET LIMITED

Corporate Identity Number (CIN): L15410MH1991PLC135359

Registered Office: "Godrej One", 3rd Floor, Pirojshanagar, Eastern Express Highway, Vikhroli (East), Mumbai-400079, Maharashtra

Tel.: (91 22) 2519 4416, Fax: (91 22) 2519 5124, Website: www.godrejagrovet.com, Email: gavlinvestors@godrejagrovet.com

ATTENDANCE SLIP

27TH (TWENTY SEVENTH) ANNUAL GENERAL MEETING

Registered Folio No./ DP ID and Client ID	
Name and Address of the Member(s)	

I / We, hereby record my / our presence at the 27th (Twenty Seventh) Annual General Meeting of the Company at the Auditorium, "Godrej One", Pirojshanagar, Eastern Express Highway, Vikhroli (East), Mumbai – 400 079, Maharashtra on Thursday, August 9, 2018 at 4.00 p.m. (IST).

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Member's Folio / DP ID- Client ID Member's / Proxy's Name in BLOCK Letters Member's / Proxy's Signature

Notes:

1. Please fill up the details of the Folio / DP ID- Client ID No. and Name and sign this Attendance Slip and hand it over at the Attendance Verification Counter at the ENTRANCE OF THE MEETING HALL.
2. **Members are requested to bring this slip along with them as duplicate slips will not be issued at the venue of the Meeting.**
3. Please read carefully the instructions given in the Notice of the 27th (Twenty Seventh) Annual General Meeting under the heading "E-voting".

PLEASE CUT HERE AND BRING THE ABOVE ATTENDANCE SLIP AT THE MEETING HALL.

ELECTRONIC VOTING PARTICULARS

The Company has engaged the services of Karvy Computershare Private Limited ("KCPL" or "Karvy") as the Authorized Agency to provide remote e-voting facilities. The remote e-voting particulars are set out below:

EVEN (E-Voting Event Number)	User ID	Password / PIN

The remote e-voting facility will be available during the following voting period:

E-Voting Start date and time	Sunday, August 5, 2018	9:00 AM (IST)
E-Voting End date and time	Wednesday, August 8, 2018	5:00 PM (IST)

The cut-off date (i.e. the record date) for the purpose of e-voting is Thursday, August 2, 2018

Please read the instructions printed overleaf before exercising the vote.

PROCEDURE AND INSTRUCTIONS FOR E-VOTING

The Procedure and Instructions for remote e-voting are as follows:

- i) Open your web browser during the e-voting period and navigate URL to <https://evoting.karvy.com>
- ii) Enter your Login Credentials (i.e., User-ID & Password) which will be sent to you separately.
Your Folio No. / DP-ID & Client-ID will be your User-ID. (Please refer below table for specifications & instructions).

User – ID	For Members holding shares in Demat Form: a) For NSDL: 8 Character DP ID followed by 8 Digits Client ID. b) For CDSL: 16 digits beneficiary ID. For Members holding shares in Physical Form: Event Number followed by Folio Number registered with the Company.
Password	Your Unique password will be sent to you separately by courier / via email forwarded through the electronic notice.
Captcha	Enter the Verification code i.e., please enter the alphabets and numbers in the exact way as they are displayed for security reasons.

Please contact Karvy's toll free No. **1-800-34-54-001** for any further clarifications.

- iii) After entering these details appropriately, click on "LOGIN".
Members holding shares in Demat / Physical form will now reach Password Change menu wherein they are required to mandatorily change their login password in the new password field. The new password has to be minimum 8 (eight) characters consisting of at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. Kindly note that this password can be used by the Demat holders for voting for resolution of any other Company on which they are eligible to vote, provided that Company opts for e-voting through **Karvy Computershare Private Limited e-Voting platform**. System will prompt you to change your password and update any contact details like mobile, email ID etc. on 1st login. You may also enter the Secret Question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- iv) You need to login again with the new credentials.
- v) On successful login, system will prompt to select the 'Event' i.e., '**Godrej Agrovet Limited**'.
- vi) If you are holding shares in Demat form and had logged on to <https://evoting.karvy.com> and casted your vote earlier for any company, then your exiting login id and password are to be used.
- vii) On the voting page, you will see Resolution Description and against the same the option 'FOR/AGAINST/ABSTAIN' for voting. Enter the number of shares (which represents number of votes) under 'FOR/AGAINST/ABSTAIN' or alternatively you may partially enter any number in 'FOR' and partially in 'AGAINST', but the total number in 'FOR/AGAINST' taken together should not exceed your total shareholding. If the Member does not want to cast, select 'ABSTAIN'.
- viii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- ix) Once you 'CONFIRM' your vote on the resolution, you will not be allowed to modify your vote.
- x) Corporate/Institutional Members (corporate /FIs/FILs/Trust/Mutual Funds/Banks, etc) are required to send scan (PDF format) of the relevant Board resolution to the Scrutinizer through e-mail to support@pkpandya.com. The file scanned image of the Board Resolution should be in the naming format "Corporate Name_ Event no."

(1) In case a Member receives Physical copy of the Notice of AGM and Attendance Slip

[For Members whose E-Mail-IDs are not registered with the Company / Depository Participants (DP)] or requesting Physical Copy:

- Initial password will be sent separately.
- Please follow all steps from Sl. No. (ii) to Sl. No. (x) Above, to cast vote.

(2) Voting at AGM: The Members who have not cast their vote by remote e-voting can exercise their voting rights at the AGM. The facility for voting through Electronic Voting System ("Insta Poll") will also be made available to the Members attending the AGM, who have not already cast their votes by remote e-voting.

In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the Downloads section of <https://evoting.karvy.com>. If you are already registered with Karvy for e-voting then you can use your existing USER ID AND PASSWORD/PIN for casting your vote. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

The Scrutinizer shall, immediately after the conclusion of voting at Annual General Meeting (AGM), count the votes cast at the AGM, unblock the votes cast through remote e-voting in the presence of at least 2 (two) witnesses not in the employment of the Company. Scrutinizer shall within 48 hours of conclusion of the AGM submit the Scrutinizer Report of the total votes cast in favour or against, if any, to the Chairman / Authorised Director.

The Results declared, along with the Scrutinizer's Report, shall be placed on the Company's website, viz., www.godrejagrovet.com and on the website of Karvy, viz., <https://evoting.karvy.com>, immediately after their declaration, and will be communicated to the Stock Exchanges where the shares of the Company are listed, viz., BSE Limited and The National Stock Exchange of India Limited.

Note: Karvy e-voting system introduces new facility as "**Web Check-In**" to advance registration by the Member directly through our website <https://agm.karvy.com/webcheckin/WebReg.aspx> for attending AGM and avoid standing in queue at Venue.